



# MY WHOLE EARTH ACADEMY

## 2022/2023 School Year – Prep School Programs

### Parent Participation Junior Prep School – The Introduction

(75 minutes, Monday - Thursday, 10:45am – 12:00pm, for children 18 – 24 months old)

Our Junior Prep Program introduces your child to the classroom experience by ‘attending school’ with you, or your designated care giver.

Teachers will coach you on how to engage your child’s innate ‘learning-by-mimicry’ while supporting their first efforts in a structured setting. Your child will learn how to use art materials to complete simple crafts, engage in positive social interactions with their teachers and peers, practice using emotionally intelligent language to meet their needs, and participate in Preschool activities such as snack and ‘circle’ time.

**The Goals:** To lay a strong social foundation based on kindness and trust while learning basic skills such as waiting, turn taking, listening to instructions, asking the teacher for help and taking pride in cleaning up.

### Parent Participation Senior Prep School – Developing our Skills

(1 ½ hours, Monday - Thursday, 9:00am – 10:30am, for children 2 - 3 years old)

Our Senior Prep Program supports your child’s emerging sense of autonomy and independence. School concepts are explored with a bit more complexity and the calendar is introduced at circle time. Opportunities abound to develop public speaking and confidence along with self-control and simple problem solving. Guided classroom activities include art and science exploration, pre-numeracy & literacy activities, music, and fine motor development.

Coaching conversations with your teachers focus on positive guidance, conflict resolution, and successful separations. We will begin the transfer of trust and authority from parent to teachers as parents begin to step back from the role of primary support in the classroom and take short “breaks” from being in the classroom.

**The Goals:** To support the emerging autonomy of each child and begin their healthy separation from their care giver for most classroom activities. To expand your child’s vocabulary for receiving help, changing social interactions for the better, and sharing feelings.

### Junior Preschool – Independence Building to On My Own Participation

(1 ½ hours, Monday - Thursday, 9:00am – 10:30am, for children 2½ - 3 years old)

If your child is at least 2½, and turning 3 before December, they might be ready for our Independence Building Program. This supportive program offers gradual entry into our licensed Preschool classroom. Parents are able to stay in the room, to the side, while being coached by the Teachers to develop positive language and techniques for leaving the classroom completely.

Children demonstrating the ability to follow teacher instructions without their parent in immediate attendance may be ready to join this Junior Preschool class to continue developing the social and emotional skills they need for full Preschool attendance. Ask your Senior Prep Teacher for more information, if you think your child is ready for this next step.

**The Goals:** To support independent Preschool attendance and complete the transfer of trust and authority to Teachers while building academic and friendship skills.





# MY WHOLE EARTH ACADEMY

## 2022 / 2023 School Year – Preschool & JK Programs

Our Preschool Programs offer a rich curriculum that incorporates the educational philosophies of Maria Montessori, Reggio Emilia, and the BC Early Learning Framework to inspire children to become lifelong learners who are also self-sufficient, confident members of society. Our bright and engaging classroom is filled with interesting materials that encourage your child to develop a wide range of skills while completing daily activities.



Our **STREAMING** curriculum plan ensures that all types of intelligences and interests are given an opportunity to learn and to shine. Every week we ensure that **Science, Technology, Reading and Writing, Engineering, Art, Math and Music, Individual Tray Work, Nature Studies, and Group Projects** are covered in the classroom in a manner that stimulates curiosity, critical thinking, and creative problem solving. Monthly themes draw from the fields of Cultural Anthropology and Natural Sciences to support the development of your child into a Global Citizen possessing a compassionate world view complemented by a scientific mindset.

### Blended Reggio/Montessori Inspired English Preschool

(3 hours, Mon - Friday, 9:00am - 12:00am, for children 3 - 4 years old)

Time to Level Up! Building on what your child has already learned about life in our Prep Programs, or on the playground, our Teachers will help your child ask and answer questions about the world around them. Science experiments, educational art projects, and creative use of materials are designed to broaden your child's English vocabulary, increase their sense of mindfulness, and further their knowledge and understanding of basic scholastic concepts. Using nature and life as a model, our emergent curriculum follows each child's interests to expand their global awareness and emotional intelligence.

**The Goal:** To inspire your child to be curious, empathetic, mindful, and confident while out in the world and at school. To begin preparing your child for successful entry into Kindergarten.

### Blended Reggio/Montessori Inspired English Junior Kindergarten

(3.5 hours, Monday - Thursday, 1:00 - 4:30 pm, for children 4-5 years old)

Our Blended Junior Kindergarten Program is designed to prepare your child fully for the academic rigours of Kindergarten while gently supporting their ongoing socio-emotional and physical development.

Our emergent curriculum is co-created with the children into weekly projects. This allows for children to team up into small or large groups, or work independently, to accomplish their goals while applying and expanding the skills learned in Preschool. An excellent precursor for International Baccalaureate programs, our JK program provides opportunities for your child to focus, develop specialized skill sets, and apply what they are learning in practical ways. **STUDENTS IN THIS PROGRAM MAY ALSO JOIN THE FRIDAY MORNING CLASS.**



**The Goals:** To prepare your child socially, emotionally, mentally, and physically for the rigours of elementary school and life in general with a solid foundation of kindness and a strong framework of Inquiry-based learning.



## 2022 / 2023 School Year – Program Fees

### Prep and Junior Preschool Fees

❖ Tuition Fees	Junior Prep (75 Mins)			Senior Prep (1½ hours)			Junior Preschool (1½ hours)		
	2 days	3 days	4 days	2 days	3 days	4 days	2 days	3 days	4 days
<b>Full School Year</b> SEP 6 - JUN 22	\$1,585	\$2,376	\$3,000	\$1,980	\$2,970	\$3,752	\$1,980	\$2,970	\$3,752
<b>Fall Semester</b> SEP 6 - DEC 16	\$646	\$970	\$1,230	\$808	\$1,212	\$1,538	\$808	\$1,212	\$1,538
<b>Winter Semester</b> JAN 3 – MAR 31	\$560	\$840	\$1,066	\$700	\$1,050	\$1,333	\$700	\$1,050	\$1,333
<b>Spring Semester</b> APR 3 - JUN 22	\$525	\$788	\$1,000	\$658	\$985	\$1,250	\$658	\$985	\$1,250

\*NOTE: New Students in Fall start classes on September 12<sup>th</sup> and new students in Winter start classes on January 9<sup>th</sup>. Tuition will be adjusted accordingly.

### Preschool Fees

❖ Tuition Fees	Preschool (3 hours)			Add On Class (1 hour)			
	2 days	3 days	5 days	2 days	3 days	5 days	
<b>Full School Year</b> SEP 6 - JUN 22	\$3,396	\$5,093	\$7,043	<b>Full School Year</b> SEP 6 - JUN 22	\$1,415	\$2,122	\$2,935
<b>Fall Semester</b> SEP 6 - DEC 16	\$1,386	\$2,078	\$2,903	<b>Fall Semester</b> SEP 6 - DEC 16	\$576	\$866	\$1,208
<b>Winter Semester</b> JAN 3 – MAR 31	\$1,200	\$1,800	\$2,592	<b>Winter Semester</b> JAN 3 – MAR 31	\$500	\$750	\$1,080
<b>Spring Semester</b> APR 3 - JUN 22	\$1,126	\$1,690	\$2,343	<b>Spring Semester</b> APR 3 - JUN 22	\$469	\$703	\$976

\*NOTE: New Students in Fall start classes on September 12<sup>th</sup> and new students in Winter start classes on January 9<sup>th</sup>. Tuition will be adjusted accordingly.

### Junior Kindergarten Fees

❖ Tuition Fees	Junior Kindergarten (3 ½ hours) (Can join Friday am Class)		
	2 days	3 days	5 days
<b>Full School Year</b> SEP 6 - JUN 22	\$3,960	\$5,943	\$8,218
<b>Fall Semester</b> SEP 6 - DEC 16	\$1,616	\$2,425	\$3,386
<b>Winter Semester</b> JAN 3 – MAR 31	\$1,400	\$2,102	\$3,023
<b>Spring Semester</b> APR 3 - JUN 22	\$1,313	\$1,970	\$2,733

\*NOTE: New Students in Fall start classes on September 12<sup>th</sup> and new students in Winter start classes on January 9<sup>th</sup>. Tuition will be adjusted accordingly.



# MY WHOLE EARTH ACADEMY

2022-2023 School Year

How did you hear about us?

## APPLICATION FORM

Parent(s) Name(s): \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Child answers to: \_\_\_\_\_

Child's Date of Birth: \_\_\_\_\_

Parent's Email: \_\_\_\_\_

Child's Age: \_\_\_\_\_

Application for Classes Starting on: \_\_\_\_\_ Semester: \_\_\_\_\_

Classroom	Days Attending	Class Start Time	OFFICE USE ONLY
<input type="checkbox"/> Junior Prep 1½ - 2 years old	M T W TH	10:45am	Program tuition: _____ ÷ # of payments _____ = \$ per payment _____ Application Fee: _____ Security Deposit _____ Sibling Discount _____ Credits Applied _____ Total Fees: _____
<input type="checkbox"/> Senior Prep 2 - 3 years old	M T W TH	9:00am	
<input type="checkbox"/> Junior Preschool 2½ - 3 years old	M T W TH	9:00am	
<input type="checkbox"/> Preschool 3 - 4 years old	M T W TH F	9:00am	
<input type="checkbox"/> Junior Kindergarten 4 - 5 years old	M T W TH (F am)	1:00pm	
<input type="checkbox"/> Add On Specialty Class			
Please tell us your Family's most important holiday _____			
May we contact you for more information about this to observe properly in class? <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>Method of Payment:</b> <input type="checkbox"/> <b>Cash</b> (payment must be received in full or accompany other postdated payment options) <input type="checkbox"/> <b>Interac e-Transfer</b> to <admin@mywholeearth.ca> <input type="checkbox"/> <b>Cheque(s)</b> (all cheques must be received with registration) <input type="checkbox"/> <b>Credit Card #</b> _____ <b>Expiry Date:</b> ____ / ____ <b>CVV:</b> _____ <input type="checkbox"/> <b>Credits Applied</b> _____			
<input type="checkbox"/> I understand that my one-time \$100 Family Application Fee is non-refundable. <input type="checkbox"/> I understand that my \$200 Security Deposit is only refundable if there are no outstanding fees due. <input type="checkbox"/> I have read and I understand My Whole Earth Academy's Illness Policy and Emergency Procedures. <input type="checkbox"/> I have read and I understand My Whole Earth Academy's Withdrawal and Missed Class Policies.			

NOTES \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Academy Witness: \_\_\_\_\_

Date: \_\_\_\_\_





# MY WHOLE EARTH ACADEMY

2022/2023 School Year

## ILLNESS, WITHDRAWAL & MISSED CLASS POLICIES

*\*Due to Covid-19, some of our policies have been adjusted to accommodate the needs of our school, students, and families*

### **ILLNESS POLICY**

Children who are ill need to stay home to recover and to keep their classmates safe from also becoming ill. Classes missed due to illness may be eligible for a courtesy make up class or credit. Please send an email to [registrar@mywholeearth.ca](mailto:registrar@mywholeearth.ca) to apply for make-up classes or credits. Children with any of the following symptoms must be sent home immediately in accordance with VCH regulations:

- Fever
- Pus or bloody discharge from eyes, ears, nose or open wounds (clear fluid from nose may be excused for allergies and teething)
- Vomiting
- Diarrhea
- Undiagnosed rashes
- Productive cough or sustained sneezing *\*During the Covid Pandemic, any cough requires absence from class.*

***During the Covid Pandemic: If anyone in your household, or who has visited with your child, becomes ill with COVID symptoms, we ask that you keep your child home for 5 days for observation. You may apply for Class Credit to cover these missed classes.***

***If your child contracts COVID, please keep them home for 10 days or until all symptoms have resolved, whichever is longer.***

Click [HERE](#) for Covid Symptoms. Click [HERE](#) for Statements from the Chief Public Health Officer of Canada.

**Anyone discovered violating these restrictions risk being immediately expelled from the school without compensation of any kind.**

### **VOLUNTARILY MISSED CLASS POLICY**

We recognize that vacations sometimes conflict with classes, however, please understand that we cannot offer refunds for your choice to miss classes. Exceptions may occur in extreme situations, which will require supporting documentation. Please plan vacations during school closures to avoid missing out on class experiences.

You may request a courtesy make-up class, however, make up classes for voluntarily missed classes are subject to the following:

- Sufficient class space, *priority is given to make up classes for those who missed due to illness.*
- No more than 1 make-up class in any given month, and
- May not be applied against future enrollment, *except in cases of Covid related matters.*

### **PAYMENT COMMITMENT, WITHDRAWAL, AND REPAYMENT POLICIES**

Once you have registered at My Whole Earth Academy and your application fee has been processed, **you are financially committed for the upcoming semester, in its entirety, regardless of absence or withdrawal.** Notice given with less than 3 weeks to the next semester may result in full or partial fees for the following semester. *\*Exceptions apply when related to Covid Pandemic issues.*

**If you have registered for the full school year and withdraw early,** you will still be responsible for current semester fees (which will be recalculated without any originally applied discounts) and your \$200 security deposit will be forfeit. Notice given with less than 3 weeks to the next semester may result in full or partial fees for the following semester.

**To notify us of your intention to withdraw your child,** please complete a [Withdrawal Form](#) and submit by Registered Canada Post or by email to [registrar@mywholeearth.ca](mailto:registrar@mywholeearth.ca). Your notice is effective as of the date it is received by our Registrar.

Kindly provide at least 1 full months' notice to allow teachers time to support the separation of your child from the group and to compassionately manage the experience of the remaining children. As noted above, you may still be responsible for fees, regardless of notice.

**When you have reached the end of your registered programs,** with no fees outstanding, we will refund your \$200 Security Deposit, upon request. **PLEASE NOTE:** Our one-time Family Application Fees are non-refundable.

*Class Credits accrued due to Covid related issues are fully transferrable with written consent and are valid for 1 full calendar year **after** the Pandemic is declared over.*



## WITHDRAWAL NOTIFICATION FORM

Date \_\_\_\_\_

Dear My Whole Earth Academy,

This is to notify you that I, \_\_\_\_\_, am withdrawing my child(ren),  
\_\_\_\_\_, from all classes at My Whole Earth Academy, effective as of  
\_\_\_\_\_.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Receiving My Whole Earth Academy Staff Member

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### For Office Use Only

- Notice provided 30 days prior to Withdrawal and no fees owed.
- Notice provided 30 days prior to Withdrawal, fees outstanding.

\_\_\_\_\_  
Receiving My Whole Earth Academy Staff Member